**Semester Schedule**: You are required to follow the semester schedule of the school district in which you will be student teaching. You should expect to begin student teaching on the first teacher workday in January 2020.

**Mandatory Orientation for the Student Teaching Internship**: You are required to attend the mandatory student teaching internship orientation session. **Distance education students will receive information for their session in a separate email or may have the opportunity to attend remotely.**

- **Tuesday, January 7, 2020** 8:00 a.m. – 4:00 p.m.  **Cato College of Education**

**Handbook**: The UNC Charlotte Student Teaching Handbook is available on the OSCP website, [https://osacp.uncc.edu/students/student-handbook](https://osacp.uncc.edu/students/student-handbook)

Many questions about the student teaching internship are addressed in the *Handbook*, please be sure to review the handbook for questions.

**Background Check and Health Certificate**: Several school systems require a criminal background check and health certificate as a condition of the internship and student teaching. Check with your school system to determine the requirements

- **Cabarrus County Schools**: Angela Wood, angela.wood@cabarrus.k12.nc.us, 704-260-5744
- **Charlotte Mecklenburg Schools**: Kristen England, kristenm.england@cms.k12.nc.us, 980-344-0279, is the contact and will contact students about completing onboarding requirements. All students must complete the CMS background clearances at: [https://www.cmsvolunteers.com/](https://www.cmsvolunteers.com/)
- **Cleveland County Schools**: Jennifer Aberly, jaberly@clevelandcountyschools.org, 704-476-8026
- **Gaston County Schools**: Melissa Buchanan, mmbuchanan@gaston.k12.nc.us, 704-810-7281
- **Iredell-Statesville Schools**: Traci Johnson, traci.johnson@iss.k12.nc.us, 704-924-2009
- **Lincoln County Schools**: Donna Turner, dturner@lincoln.k12.nc.us, 704-736-1017, ext. 30207
- **Mooresville Graded Schools**: Ingrid Medlock, imedlock@mgsd.k12.nc.us, 704-658-2541
- **Rowan-Salisbury Schools**: Susan Heaggans, heaggans@rss.k12.nc.us, 704-630-6093
- **Stanly County Schools**: Vicki Calvert, vicki.calvert@stanlycountyschools.org, 704-961-3015
- **Union County Public Schools**: Please note that all individuals interacting with students or observing classrooms will need to become an approved UCPS volunteer before beginning at the assigned school. For information regarding becoming an approved UCPS volunteer please visit our [Volunteer Services](mailto:) page, or contact Bill Connell at 704-296-3176.

A copy of the health certificate is available on the Office of School & Community Partnerships homepage under Resources and Forms, and the Student Health Center provides free physical exams and tuberculosis tests at a nominal fee. **It is recommended that you schedule your TB test during break to avoid long lines after the semester starts. You can determine if you need a health certificate by checking the school system website for information.**

You have an exciting and rewarding experience ahead of you as you make the transition from student to teacher. The faculty at UNC Charlotte and the educators in your assigned schools are committed to providing you with a meaningful internship experience.
YOUR SPECIFIC STUDENT TEACHING PLACEMENT CAN BE FOUND BY CLICKING THE LINK BELOW:

You will find your confirmed student teaching placement at the link below. In most cases, this placement will not change. If any of the placement information is not listed or indicates TBA (to be arranged), you will be notified via your UNC Charlotte email account when the Office of School & Community Partnerships receives the information. If a school name is listed but no clinical educator, please do NOT contact the school to inquire about your teacher. The Office of School & Community Partnerships will send you an email when the teacher has been assigned. It is important that you contact your clinical educator right away by email to introduce yourself. Email addresses are available through the school website.