Student teaching for Fall 2020 will be here soon! This document contains important information about your responsibilities for the student teaching semester. Please read all information carefully and save for future reference.

**Dates for Full Time Student Teaching:** Full time student teaching begins on the first day teachers report. Please know that many school districts are adjusting their calendars and this could be in July or August. ALL candidates are to report to their classrooms when teachers report for the first day back from summer break. The last day of student teaching for all candidates is estimated to be December 4, 2020 (this will vary depending on your first day of student teaching). Student teachers/interns must follow the school systems’ calendars for holidays and breaks. In addition, attendance is mandatory on all teacher workdays and after-school meetings throughout the semester.

**Resident, Lateral Entry, TFA Candidates and Teacher Assistants:** The duration of your student teaching will coincide with the dates above. For those candidates serving as teacher assistants, please note that employee responsibilities outside of your assigned classrooms during the school day must cease during the dates given in this information.

**Student Teaching Handbook:** Many details about the student teaching semester are noted in the Student Teaching Handbook. Student teachers, graduate interns, and lateral entry teachers are required to have the Handbook which is available on the OSCP website, [https://osacp.uncc.edu/students/student-handbook](https://osacp.uncc.edu/students/student-handbook)

**Mandatory Student Teaching Orientation:** Plan to attend orientations and seminars beginning August 11, 2020. All candidates are to participate in virtual orientation on (tentatively planned for Monday and Tuesday, August 17 & 18, 2020). Student teaching orientation will be virtual (to comply with social distancing guidelines) and is REQUIRED for all candidates student teaching in Fall 2020.

*****Please note that it is highly likely that student teaching orientation will be earlier to comply with changes to school district calendar. Please check your email frequently over the summer. *****

More information, including the Webex links for orientation and time(s), will be emailed and posted on our website by July 1, 2020.

**Final Confirmation of Eligibility:** Your final clearance for student teaching will be determined after grades are posted and grade point averages are recalculated in July. All grades of I (Incomplete) must be cleared on your transcript or by a written memo from the instructor before beginning the student teaching semester. If you have been asked to submit other documentation to confirm your eligibility, such as Academic Petition (special request) forms or employment contracts, these materials must be submitted no later than the orientation session. You may not begin student teaching until this final confirmation process is complete.
Cancellation of Student Teaching: If for any reason you decide not to student teach next semester, please contact the Office of School and Community Partnerships atoscpcocoed@uncc.edu and your clinical educator (if applicable) immediately. By contacting us if your circumstances change, you demonstrate professionalism and courtesy, and you maintain your good standing in the program. Should you gain employment as a lateral entry candidate or teacher assistant prior to the student teaching semester, please contact the Office of School and Community Partnerships immediately at the email above so that we can assist you in changing the status of your student teaching.

Background Check and Health Certificate: Several school systems require a background check, including a TB test, health certificate, and liability insurance as a condition of student teaching. If this requirement applies to you, you may be contacted regarding mandatory sessions and activities. Check with your school system to determine the requirements. (Students required to obtain liability insurance for their schools/districts must do so at their own expense.)

A copy of the health certificate is available on the Office of School and Community Partnerships homepage under Resources and Policies and Procedures (https://osacp.uncc.edu/resources/policies-and-procedures-0), and the Student Health Center provides free physical exams and tuberculosis (TB) tests at a minimal cost. It is recommended that you schedule your TB test during summer break to avoid long lines after the semester starts. You can determine if you need a health certificate by checking the school system website for information.

YOUR SPECIFIC STUDENT TEACHING PLACEMENT INFORMATION IS BELOW:

You will find your confirmed student teaching placement at the link below. In most cases, this placement will not change. If any of the placement information is listed TBA (to be arranged), you will be notified via your UNC Charlotte email account when the Office of School and Community Partnerships receives the information. If a school name is listed but no clinical educator, please do NOT contact the school to inquire about your teacher. The Office of School and Community Partnerships will send you an email when the teacher has been assigned. If you were not in a yearlong internship placement, it is important that you contact your clinical educator right away by email to introduce yourself. Email addresses are available through the school websites. Please do not use Internet Explorer as your browser when checking your placement.


Please know that amidst COVID-19, schools may implement social distancing requirements and guidelines including the use and wearing of a face mask or covering. Please plan accordingly. If school is in session, all student teaching candidates are required to report to their placements to comply with the NC student teaching requirements.

We look forward to assisting you in a successful student teaching experience. If you have any questions, please let us know.
District Contacts for Student Teaching:

- **Cabarrus County Schools**: Angela Wood, angela.wood@cabarrus.k12.nc.us, 704-260-5744
- **Charlotte Mecklenburg Schools**: Kristen England, kristenm.england@cms.k12.nc.us, 980-344-0279, is the contact and will contact students about completing onboarding requirements. All students must complete the CMS background clearances at: [https://www.cmsvolunteers.com/](https://www.cmsvolunteers.com/).
- **Cleveland County Schools**: Jennifer Aberly, jcaberry@clevelandcountyschools.org, 704-476-8026
- **Gaston County Schools**: Melissa Buchanan, mmbuchanan@gaston.k12.nc.us, 704-810-7281
- **Iredell-Statesville Schools**: Ethan Todd, etodd@iss.k12.nc.us, 704-924-2009
- **Lincoln County Schools**: Donna Turner, dtturner@lincoln.k12.nc.us, 704-736-1017, ext. 30207
- **Mooresville Graded Schools**: Ingrid Medlock, imedlock@mgsd.k12.nc.us, 704-658-2541
- **Rowan-Salisbury Schools**: Susan Heaggans, heaggans@rss.k12.nc.us, 704-630-6093
- **Stanly County Schools**: Vicki Calvert, vicki.calvert@stanlycountyschools.org, 704-961-3015
- **Union County Public Schools**: Please note that all individuals interacting with students or observing classrooms will need to become an approved UCPS volunteer before beginning at the assigned school. For information regarding becoming an approved UCPS volunteer please visit our [Volunteer Services](#) page, or contact Bill Connell at 704-296-3176.